

# The Freemasons' Grand Charity Dealing with Sponsorships for Events

1. Please complete Event, Personal and Relief Chest information

**THE FREEMASONS' GRAND CHARITY**  
Registered Charity No. 261162  
Freemasons Hall  
40 Great Queen Street  
London WC1R 3AA

**Sponsorship Form**

Event: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Participant's Full Name: \_\_\_\_\_

Lodge/Chapter Number & Name: \_\_\_\_\_

Funds will be allocated to the Relief Chest No: \_\_\_\_\_

**Gift Aid Declaration:**  
We, who have given our names and addresses below, and who have ticked the box entitled 'Gift Aid', want The Freemasons' Grand Charity to reclaim on our donation the basic rate of tax (currently 20%) on the amount of our donation. We understand that this will result in our donation being increased by 25% for each year from 1st April one year to 31st April the next year that is at least equal to the amount of tax that The Freemasons' Grand Charity will include on our gifts for that year.

The donor must write their name and full address clearly on The Freemasons' Grand Charity will not be able to reclaim tax

Title	Sponsor's Full name (First and Surname)	Sponsor's Home Address	Full Postcode	Amount Donated	Date	Gift Aid
	John Smith	The House, London	W1R 3AA	£10	12/12/12	<input checked="" type="checkbox"/>
				Total	£	

Cheques should be made payable to Freemasons' Grand Charity  
Data Protection Act (1998)  
Your personal information is confidential. It will only be used to enable The Freemasons' Grand Charity to process your donations into the Relief Chest Scheme.

2. The sponsorship forms should be completed by the individual donors

3. Raised cash should be collected and a cheque written for the total amount



4. Complete the cheque details sheet for any sponsor cheques received

**THE FREEMASONS' GRAND CHARITY**  
Registered Charity No. 261162  
Freemasons Hall  
40 Great Queen Street  
London WC1R 3AA

**Sponsorship/Donor Verification Schedule**

Event: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Details (of Person submitting cheques and Sponsorship Forms)**

Given Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Please note that, due to the nature of Gift Aid Cheques being submitted, it may take several weeks for applications to be processed.

Lodge/Chapter Number: \_\_\_\_\_

Relief Chest Name: \_\_\_\_\_

Relief Chest Number: \_\_\_\_\_

Number of Sponsorship Form(s):

Number of Cheque(s) being submitted:

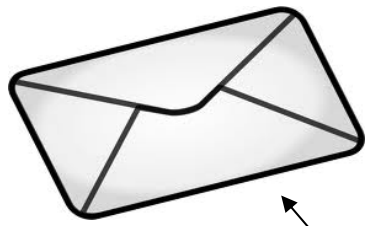
I hereby confirm that the enclosed cheques totaling £ \_\_\_\_\_ have been drawn in respect of donations to the above-named event for onward transmission to The Freemasons' Grand Charity Relief Chest Scheme.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**PLEASE FORWARD THIS SCHEDULE AND THE CHEQUES TO THE RELIEF CHEST OFFICE AT THE ABOVE ADDRESS. PLEASE ENSURE THAT THIS SCHEDULE IS FULLY COMPLETED. YOU MUST INCLUDE ALL COMPLETED SPONSORSHIP FORMS.**

Data Protection Act (1998)  
Your personal information is confidential. It will only be used to enable The Freemasons' Grand Charity to process your donations into the Relief Chest Scheme.

5. Fill in the verification Schedule for the entire sponsorship



6. Send all the cheques, the verification schedule and sponsorship forms to the Relief Chest Office

**The Freemasons' Grand Charity will reclaim the Gift Aid Tax on behalf of the Relief Chest Holder and credit the amount to the Relief Chest**



## THE FREEMASONS' GRAND CHARITY

Registered Charity No 281942  
Freemasons' Hall  
60 Great Queen Street  
London WC2B 5AZ

### Sponsorship/Donor Verification Schedule

Event: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_\_\_

#### Details (of Person submitting cheques and Sponsorship Forms)

Given Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

*Please note that, due to the volume of Gift Aid Donations being submitted, it may take several weeks for sponsorships to be processed.*

Lodge/Chapter Number: \_\_\_\_\_

Relief Chest Name: \_\_\_\_\_

Relief Chest Number: \_\_\_\_\_

Number of Sponsorship Form(s):

Number of Cheque(s) being submitted:

I hereby confirm that the enclosed cheque(s) totalling £       have been drawn in respect of donations to the above-mentioned event for onward transmission to The Freemasons' Grand Charity Relief Chest.

Signature \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_\_\_

PLEASE FORWARD THIS SCHEDULE AND THE CHEQUE(S) TO THE RELIEF CHEST OFFICE AT THE ABOVE ADDRESS.  
PLEASE ENSURE THAT THIS SCHEDULE IS FULLY COMPLETED.  
YOU MUST INCLUDE ALL COMPLETED SPONSORSHIPS FORMS.

#### Data Protection Act (1998)

We will treat your personal information as private and confidential. Your details will be stored by the Freemasons' Grand Charity's Relief Chest Scheme to process your donation in accordance with the Data Protection Act 1998. In order to provide reports on Festivals, appeals and other donations, your details may be shared with Relief Chest Representatives in Provinces and, where relevant, with other recognised Masonic bodies.

(You must complete this section)

**CHEQUE DETAILS:**

ACCOUNT NAME: _____	CHEQUE NUMBER: _____
CHEQUE DATE: ___/___/___	CHEQUE AMOUNT: _____

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