

1. Download the Form from the Grand Charity web site: [www.grandcharity.org](http://www.grandcharity.org) You should print pages 1 & 2 on both sides of one sheet if possible.

2. Fill in your personal information on the Direct Debit Mandate, making sure that the information is correct and readable

3. If you want to pay a regular amount each month or year, fill in this part of the Form

4. If you want to make a single one-off donation, fill in this part of the Form

5. Don't forget to let us know which Relief Chest you want your donation to go to.

6. We need to know who you are. Please make sure that we can read the details. Print clearly!

8. Please let us know if we can reclaim the tax you have paid on the donation.

7. Don't forget to sign and date the Form

**The Freemasons' Grand Charity** (Registered Charity No. 281942) **Instruction to your Bank or Building Society to pay by Direct Debit**

Please fill in the whole form using a ball point pen and send to: The Freemasons' Grand Charity, 60, Great Queen Street, London WC2B 5AZ

**Name and full postal address of your bank or building society**

To: The Manager Bank/Building Society/Society

Address

Name(s) of Account holder(s)

Bank or Building Society Account Number

Branch sort code

Reference number: 26096

Instruction to your bank or building society

Please pay The Grand Charity of the United Grand Lodge of England Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Directly Debit Guarantee. I understand that this instruction may remain with The Grand Charity of the United Grand Lodge of England and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date: / /

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**Regular Donations into a Relief Chest or The Freemasons' Grand Charity General Fund**

I promise to pay the actual sum of £ . . .

each: Month  Year  Quarter  Six months

Payments are to start on 11 / /

(This date must be at least two months after the date that you sign the form)

and are to continue for a period of: Three  Four  Five

or  years thereafter, or until my earlier death

I request The Freemasons' Grand Charity to allocate this Regular Donation to the Relief Chest of Lodge/Chapter No. / Relief Chest No. /

or \*  Please tick if you wish your donation to benefit The Freemasons' Grand General Fund (Registered Charity No. 281942)

**Gift Aid Declaration**

If you are a UK tax payer, under the Government's Gift Aid scheme The Freemasons' Grand Charity can reclaim the tax you have already paid on your donation. Please tick  a box below if you wish tax to be reclaimed on your donation.

Please see important notes overleaf

Please treat this gift of money, all gifts of money I have made in the past six years and all future gifts of money I make from the date of this declaration as Gift Aid donations.

Please treat all gifts of money that I make today and in the future as Gift Aid donations until I notify you otherwise.

Please notify The Freemasons' Grand Charity if you:

1. Want to cancel this declaration

2. Change your name or your home address

3. No longer pay sufficient tax on your income or capital gains.

Date: / /

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**Single Donation into a Relief Chest or The Freemasons' Grand Charity General Fund**

Please tick one or more of the following as applicable:

I enclose a cheque payable to The Freemasons' Grand Charity for the sum of £ . . .

I made a donation of £ . . . on or about the / /

I request The Freemasons' Grand Charity to allocate this Regular Donation to the Relief Chest of Lodge/Chapter No. / Relief Chest No. /

or \*  Please tick if you wish your donation to benefit The Freemasons' Grand General Fund (Registered Charity No. 281942)

**Personal Details:**

Please enter your name and address IN FULL:-

Title:  Mr  Mrs  Dr  Other (.....)

Surname

Forename(s):

Address:

Postcode: /


Telephone: / /

Signature

# Downloading and using the Single/Regular donation form

This guarantee should be detached and retained by the payer

**The Direct Debit Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Grand Charity of the United Grand Lodge of England will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Grand Charity of the United Grand Lodge of England to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Grand Charity of the United Grand Lodge of England or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when The Grand Charity of the United Grand Lodge of England asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**KEEP THIS TEAR OFF—It's your Guarantee**